

# Officials Accreditation System

Version 3 - Updated 1<sup>st</sup> December 2008

The MNSW Board of Directors has recently approved a new procedure to accredit existing and new officials into our sport. Part of this procedure includes a new Refresher Seminar and updating the old seminars to ensure they are accurate and relative to current situations.

We are pleased to present the new, clearer process in obtaining an MA Officials Licence which is points based.

Enclosed you will find the new accreditation requirements for each level and type of official.

The Refresher Seminar is designed for those officials who currently hold an Officials Licence and would be required to attend a seminar to renew their licence.

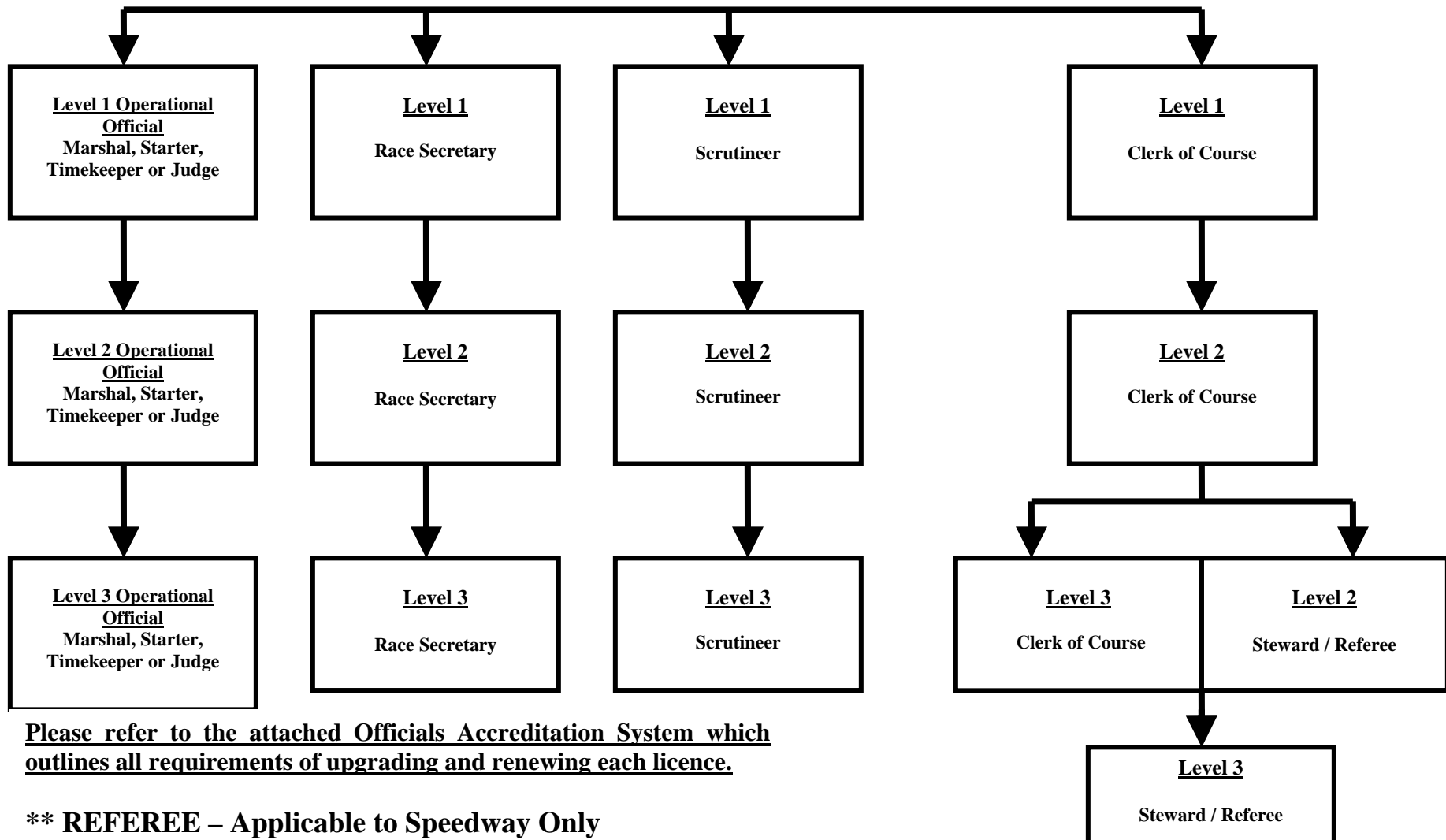
The Refresher Seminar is designed to be completed in approximately four hours and can be conducted during the evening (midweek) therefore allowing officials more free time over the weekend.

Please note the following with regard to the new Officials Accreditation System:

- ◆ Applicants must complete all requirements to obtain a licence before applying. If you have not completed the requirements your licence application cannot be processed.
- ◆ Once you have applied for and received your licence, the points (meetings) required for accreditation may not be used for any future renewal or upgrade. After renewing you will then need to start obtaining renewal of upgrade requirements again.
- ◆ No credit will be given for assistance roles **unless at a practice day**.
- ◆ When renewing your accreditation the requirements are not discipline specific. However you must meet the requirements of each role in your choice of any discipline you are accredited for.
- ◆ Please contact the MNSW Office for more information on Measurer Accreditation
- ◆ **Any Level 1 Official who officiates under the supervision of a Level 2 or higher Steward or Clerk of Course can earn 10 points for each practice day towards their upgrade requirements. A maximum of 30 upgrade points will be accepted for any official looking to upgrade**
- ◆ Meetings where assessors are required will count towards the required meetings to renew an assessor's official's licence.
- ◆ **To gain accreditation in a like discipline, at least one lot of points must be achieved at that discipline. Eg: Tyron wishes to apply for a level 2 Motocross and Minikhana Race Secretary accreditation. He has all the criteria required and has obtained 100 points by officiating at 3 Motocross meetings and 1 Minikhana meeting, he will receive both accreditations if he applies for both. If Tyron**

**achieved all his points at motocross, he would not receive the Minikhana endorsement until he officiates at a Minikhana event.**

# Officials Accreditation System Guide



Please refer to the attached Officials Accreditation System which outlines all requirements of upgrading and renewing each licence.

**\*\* REFEREE – Applicable to Speedway Only**

## OPERATIONAL OFFICIAL- Marshal, Starter, Timekeeper or Judge

### START HERE:

\*\*\* Please forward your application to the MNSW Office once you have achieved all requirements \*\*\*

### Level 1 Operational Official

#### Requirements to obtain this licence

- Attend a General Seminar (Pass mark 75%)
- Act as a “Level 1 Operational Official in Training” under the supervision of a Level 1 or higher Operational Official at 1 Competition Meeting.

#### Requirements to maintain this licence

- Officiate in this role at 1 Competition Meeting every 2 years
- You must attend a Seminar no earlier than 2 years prior to your licence expiry date

### Level 2 Operational Official

#### Requirements to obtain this licence

- Hold current Level 1 Operational Official Licence
- Obtain 100 points

#### Requirements to maintain this licence

- Officiate in this role at 1 Competition Meeting every 2 years
- You must attend a Seminar no earlier than 2 years prior to your licence expiry date

How to obtain 100 points - Officiate as a Level 1 Operational Official at 4 Competition Meetings **POINT VALUE: 25 per meeting**

### Level 3 Operational Official

#### Requirements to obtain this licence

- Hold current Level 2 Operational Official Licence
- Attend a Refresher Seminar
- Obtain 75 points

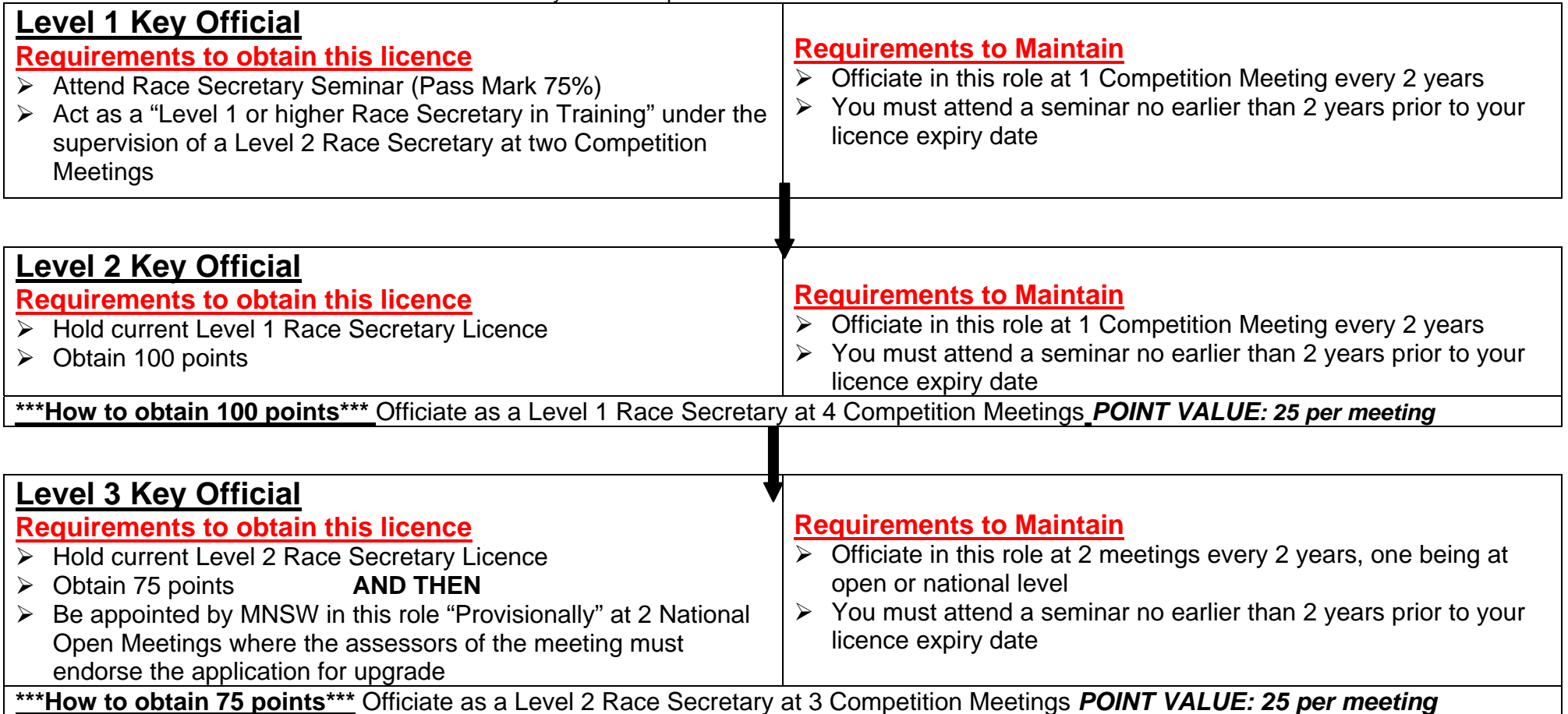
#### Requirements to maintain this licence

- Officiate in this role at 2 meetings every 2 years, one being at open or national level
- You must attend a seminar no earlier than 2 years prior to your licence expiry date

How to obtain 75 points - Officiate as a Level 2 Operational Official at 3 Competition Meetings **POINT VALUE: 25 per meeting**

# RACE SECRETARY

Like Disciplines – Race Secretary: \* (Motocross, Track, and Minikhana), \* (MotoTrials), \* (Speedway), \* (Enduro), \* (Road Race)  
only those disciplines bracketed will be considered “like”



Note:

- ❖ All officials must attend a seminar within the final two years of their licence expiring.
- ❖ Like Disciplines refer to being able to be accredited in another discipline if you have fulfilled the requirement of obtaining a discipline . If an official fails to fulfil the requirements to maintain a certain disciplines accreditation, that accreditation will be removed from the renewed licence.
- ❖ Like Disciplines for Race Secretary positions are not accepted after Level 2.
- ❖ The points values attained for all meetings are doubled for any race Secretary holding a Level 2 accreditation in another unlike discipline

# SCRUTINEER

**Like Disciplines:** \* (Motocross, Track, Minikhana, and Enduro), \* (MotoTrials), \* (Speedway), \*(Road Race)  
only those disciplines bracketed will be considered "like"

<p><b><u>Level 1 Key Official</u></b> <b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Attend Scrutineer Seminar (Pass Mark 75%)</li> <li>➤ Act as a "Level 1 Scrutineer in Training" under the supervision of a Level 2 or higher Scrutineer at 2 competition Meetings</li> </ul>	<b><u>OR</u></b>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 Competition Meetings every 2 years</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
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<p><b><u>Level 2 Key Official</u></b> <b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 1 Scrutineer Licence</li> <li>➤ Obtain 100 points</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 Competition Meeting every 2 years</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>	
<p><b><u>***How to obtain 100 points***</u></b> Officiate as a Level 1 Scrutineer at 4 Competition Meeting <b><i>POINT VALUE: 25 per meeting</i></b></p>		
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<p><b><u>Level 3 Key Official</u></b> <b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 2 Scrutineer Licence</li> <li>➤ Obtain 75 points      <b>AND THEN</b></li> <li>➤ Be appointed by MNSW in this role "Provisionally" at 2 National Open Meetings under observation of an MNSW appointed Officials Assessor achieving a Pass Report</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 meeting every 2 years, one being at open or national level</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>	
<p><b><u>***How to obtain 75 points***</u></b> Officiate as a Level 2 Scrutineer at 3 Competition Meetings <b><i>POINT VALUE: 25 per meeting</i></b></p>		

Note:

- ❖ All officials must attend a seminar within the final two years of their licence expiring.
- ❖ Like Disciplines refer to being able to be accredited in another discipline if you have fulfilled the requirement of obtaining a discipline accreditation. If an official fails to fulfil the requirements to maintain a certain disciplines accreditation, that accreditation will be removed from the renewed licence
- ❖ Like Disciplines for Scrutineer positions are not accepted after Level 2.
- ❖ The points values attained for all meetings are doubled for any Scrutineer holding a Level 2 accreditation in another unlike discipline

## CLERK OF COURSE

**Like Disciplines:** \*(Motocross, Track, Minikhana, and Enduro), \* (MotoTrials), \*(Speedway),\*(Road Race)  
only those disciplines bracketed will be considered "like"

<p><b><u>Level 1 Key Official</u></b></p> <p><b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Attend Clerk of Course Seminar (Pass Mark 75%)</li> <li>➤ Act as a "Level 1 Clerk of Course in Training" under the supervision of a Level 2 or higher Clerk of Course at 2 Competition Meetings</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 Competition Meeting every 2 years</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
<p><b><u>Level 2 Key Official</u></b></p> <p><b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 1 Clerk of Course Licence</li> <li>➤ Obtain 100 points</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 Competition Meeting every 2 years</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
<p><b><u>***How to obtain 100 points***</u></b> Officiate as a Level 1 Clerk of Course at 4 Competition Meeting <b><i><u>POINT VALUE: 25 per meeting</u></i></b></p>	
<p><b><u>Level 3 Key Official</u></b></p> <p><b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 2 Clerk of Course Licence</li> <li>➤ Obtain 75 points           <b>AND THEN</b></li> <li>➤ Be appointed by MNSW in this role "Provisionally" at 2 National Open Meetings under observation of an MNSW appointed Officials Assessor achieving a Pass Report (Assessment does not apply to speedway)</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 meetings every 2 years, one being at open or national level</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
<p><b><u>***How to obtain 75 points***</u></b> Officiate as a Level 2 Clerk of Course at 3 Competition Meetings <b><i><u>POINT VALUE: 25 per meeting</u></i></b></p>	

**Note:**

- ❖ All officials must attend a seminar within the final two years of their licence expiring.
- ❖ Like Disciplines refer to being able to be accredited in another discipline if you have fulfilled the requirement of obtaining a discipline accreditation. If an official fails to fulfil the requirements to maintain a certain disciplines accreditation, that accreditation will be removed from the renewed licence.
- ❖ Like Disciplines for Clerk of Course positions are not accepted after Level 2.
- ❖ The points values attained for all meetings are doubled for any Clerk of Course holding a Level 2 accreditation in another unlike discipline

## STEWARD / REFEREE

**Like Disciplines:** \*(Motocross, Track, Minikhana, and Enduro), \* (MotoTrials), \*(Speedway),\*(Road Race)

Only those disciplines bracketed will be considered "like"

<p><b><u>Level 2</u></b>  <b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 2 or 3 Clerk of Course Licence</li> <li>➤ Attend Steward Seminar (Pass mark 80%)</li> <li>➤ Obtain 125 points</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 Competition Meeting every 2 years</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
<p><b>***How to obtain 125 points***</b> - Speedway <b>POINT VALUE: 25 per meeting</b>            Officiate as a Level 2 Referee in Training under the supervision of a Level 3 or higher Referee at 4 Competition Meetings  <b>***How to obtain 125 points***</b> <b>POINT VALUE: 25 per meeting</b>            Excluding Speedway Officiate as a Level 2 Clerk of Course at 5 Competition Meetings</p>	



<p><b><u>Level 3</u></b>  <b><u>Requirements to obtain this licence</u></b></p> <ul style="list-style-type: none"> <li>➤ Hold current Level 2 Steward and Level 3 Clerk of Course Licence</li> <li>➤ <i>For Speedway Only:</i> Hold current Level 2 Referee Licence</li> <li>➤ Obtain 75 points      <b>AND THEN</b></li> <li>➤ Be appointed by MNSW in this role "Provisionally" at 2 National Open Meetings under observation of an MNSW appointed Officials Assessor achieving a Pass Report</li> </ul>	<p><b><u>Requirements to Maintain</u></b></p> <ul style="list-style-type: none"> <li>➤ Officiate in this role at 1 meeting every 2 years, one being at open or national level</li> <li>➤ You must attend a seminar no earlier than 2 years prior to your licence expiry date</li> </ul>
<p><b>***How to obtain 75 points***</b> Officiate as a Level 2 Steward / Referee at 3 Competition Meetings <b>POINT VALUE: 25 per meeting</b></p>	

**Note:**

- ❖ All officials must attend a seminar within the final two years of their licence expiring.
- ❖ Like Disciplines refer to being able to be accredited in another discipline if you have fulfilled the requirement of obtaining a discipline accreditation. If an official fails to fulfil the requirements to maintain a certain disciplines accreditation, that accreditation will be removed from the renewed licence.
- ❖ Like Disciplines for Steward positions are not accepted after Level 2.
- ❖ The points values attained for all meetings are doubled for any Steward holding a Level 2 accreditation in another unlike discipline