



Memorandum

TO : All Clubs

FROM : Kristin Patterson - Permits

DATE : 30th March 2006

SUBJECT : MEETING REPORTS

On 20th October 2005 a memo was sent to all clubs requesting the following reports be forwarded to the MNSW Office within two weeks of date of meeting or sooner if there is another permit pending within those two weeks:

- Rider Levies Payment with sheet
- Stewards Report/Referee Report
- Indemnity Forms for both Competitors and Officials
- Injury Reports

These reports are required for all Competition and Interclub meetings for both Stewards and Speedway Referees.

The permit file cannot be closed until we receive these reports and therefore could cause a delay in the processing of future permits.

Should you have any enquiries regarding this matter, please do not hesitate to contact me.

Regards,

Kristin Patterson
Permitting Officer