



Memorandum

TO : ALL COMPETITORS

FROM : ANGELA ELLSMORE

DATE : 29 APRIL 2009

SUBJECT : LICENCE RENEWALS

There seems to be a certain amount of confusion regarding licence renewals. In particular whether a licence is a renewal or when it is considered a new licence, and exactly what documentation must be provided. Please see below for clarification:

LICENCE EXPIRED WITHIN ONE YEAR

- Seniors - Renewal of licence as per "Renewal Checklist" on application form
- Juniors - Renewal of licence as per "Renewal Checklist" on application form

LICENCE EXPIRED MORE THAN 1 YEAR, BUT LESS THAN 3 YEARS AGO

- Seniors - Renewal of licence as per "Renewal Checklist" on application form, AND completed theory test and copy of your old competitor licence.
- Juniors - Renewal of licence as per "Renewal Checklist" on application form, including a minimum of 5 hours coaching shown in logbook (not older than 12 months)

LICENCE EXPIRED MORE THAN THREE YEARS AGO

- Seniors - All documents as per the "New Licence Checklist" on the application form, including theory and practical test.
- Juniors -
 - ★ If you have been issued with a Junior Coaching Program Logbook - All documents as per "New Licences Checklist" on application form PLUS a minimum of 5 hours coaching to be shown in your yellow logbook (not Kickstart).
 - ★ If you have not been issued with a Junior Coaching Program Logbook - All documents as per "New Licences Checklist" including Kickstart Program.

I realise that the above can appear very daunting, however we are attempting to make it easier for those with expired licences to renew. Should the above cause you any confusion please feel free to contact the office for clarification.