



Club Infrastructure Grant Scheme (CIGS)

Introduction

Motorcycling NSW Limited has introduced the Club Infrastructure Grant Scheme (CIGS) that is initiated to assist with the development and improvement of quality motorcycling facilities. The program requires applicants to provide an equal monetary contribution to funding the project. Voluntary labour and donated materials are not allowed to form part of the applicant's contribution to the project funding.

Although the projects that these funds are allocated to have no upper limit, the maximum amount that will be granted per project (matched 100% to the club contribution) to any club will be \$5000.00.

**** Clubs who utilise their existing facilities to derive income outside of the MA permitting system are entitled to apply, however the maximum amount issued will be 25% of the application value (\$1250.00 per year)*

Eligible applicants under these programs are not-for-profit motorcycle clubs wishing to develop facilities that will increase participation in the sport and funding will only be granted to clubs for the development and construction of facilities.

All applicants are required to provide evidence that:

- the project has been granted development consent by council; or
- a development application has been lodged with council; or
- development consent is not required.

What types of projects will and will not be considered?

Will be considered

- Construction of new fixed and portable facilities and infrastructure including capital equipment with a life expectancy of 15+ years
- Enhancement of existing facilities e.g. watering systems, safety netting, lighting and upgrade of surfaces
- Provision of ancillary facilities at established facilities e.g. sun protection shelters, change rooms, shower and toilet blocks.

Will not be considered

- Purchase of land
- General maintenance or replacement through normal wear and tear e.g. painting, running costs and repairs to existing facilities
- Equipment e.g. computers, printers, sports equipment, flagpoles
- Projects that have already commenced or have been completed
- Projects that involve the development of private or commercial ventures including licensed areas of registered clubs
- Projects that provide little or no public benefit
- Construction or sealing of car parks or roads

Contact Motorcycling NSW Limited on (02) 9635 9177 if you are unsure if your project can be considered.



Motorcycling NSW Limited Club Infrastructure Grant Scheme application form.

What are the terms and conditions of application / receiving this grant?

- That after the first year, each club may only receive a grant every two years.
- The club owns or has a long term lease on the premises where the improvements are to be constructed.
- The grant is to cover one single invoice that is to be matched dollar for dollar by the club ***
- MNSW Limited will directly pay the contractor upon invoice made to MNSW Limited.
- The club will provide to MNSW their portion of the funding to be held in trust after the application has been approved in writing and prior to the work commencing. MNSW will match that amount to a maximum of \$5000.00 per club and pay the contractor upon invoice.
- All warranty issues arising from the construction must be dealt between the club and the service provider.
- Permanent signage (supplied by MNSW) must be erected at the completion of the works acknowledging the assistance of MNSW towards the construction of the improvement.
- The improvement will be signed off by the track venue inspector as being completed at the next inspection after the grant has been issued and the works have been completed.
- There will be no part payment of grants, however deposits and progress payments can be arranged upon application.
- Applications will not be accepted for works in progress or long-term works. The payment must be allocated to one job, once funded the works must be completed in full in a reasonable time frame.
- The club must provide proof via bank statements that it possesses sufficient funds to complete the works once commenced.
- Any club found not to use the funding in accordance with the terms and conditions will be required to reimburse MNSW and will be ineligible to apply for funding for 10 years.
- Upon application, the club is to provide three detailed written quotes (ABN must be included). The club must indicate their preferred quotation; however the MNSW Directors will have final determination to allocate the works.
- Clubs will be required to provide a series of before, during and completed construction photos to be published by MNSW as required.
- Private Promoters are unable to apply.
- Clubs wishing to apply must conduct more than three standalone competition meetings in the year in which they apply and must have conducted at least three the previous year.
- Clubs wishing to apply must have held continuous affiliation for a period exceeding two years.
- The MNSW Board of Directors will approve any payment. The Directors decision is final.
- The availability of funding is limited to a predetermined budget each year. The first year's budget is \$100,000 which will be reviewed annually. Grants will not be held over from year to year. In the event that a club does not use the approved fund within the calendar year in which they are approved, the club must re-apply the following year. Clubs should only apply for the grant when the clubs funds are available and the project can be commenced within the short term.
- Should applications exceed the budgeted amount available, clubs must reapply the following year and will not be given preference over other clubs.
- Clubs will be notified of approval in writing. Non-approval will be notified in writing from the MNSW office with a reason for the decision.
- Director's decisions cannot be appealed.
- Clubs who currently have an MNSW Issued interest free loan may not apply for the grant.

How to apply

Complete the application form attached. Applications will be considered in order in which they are received. Once an application is received and all associated documentation is provided, the application will be forwarded to the Directors for consideration at the next Directors meeting.



**Motorcycling NSW Limited
Club Infrastructure Grant Scheme application form.**

| Application form | |
|---|--------------------------|
| Organisational details | |
| Name of club | |
| Postal address | |
| Post code | |
| Does your club have an Australian Business Number (ABN)? | Yes / No (please circle) |
| Australian Business Number (ABN) | |
| Is the club registered for GST? | Yes / No (please circle) |
| Contact details | |
| Contact person | |
| Position | |
| Business phone | |
| After hours phone | |
| Mobile | |
| Fax | |
| Email | |
| Project details | |
| Project name | |
| Project benefits What are the benefits to the club of this project being approved? _____ _____ _____ _____ _____ _____ | |



**Motorcycling NSW Limited
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| Project location | |
|---|--|
| Venue | |
| Address | |
| Major sport or activity Indicate the main sport, recreation or physical activity that will be undertaken as a result of this project | |
| Main discipline (one only) | |
| Secondary discipline | |
| Project planning and approval | |
| Has the land owner agreed to this project? | Yes / No (please circle) |
| Proposed start date (Month/Year) Must commence within 12 months of the successful announcement | |
| Anticipated completion date | |
| Has a development application been approved? If No, what is the current status of the application? | Yes – Please attach a copy No – 1. Not required – provide evidence 2. With council, pending approval – provide evidence |
| How much will the total project cost? | \$ |
| How much funding are you requesting? | \$ |
| Have you previously sought funding from Motorcycling NSW Limited for this project? | Yes / No (please circle) |
| If Yes, provide details of when | |
| Has the club sufficient funds in the bank to commence the project immediately | Yes – please provide copy of bank statement No – If no, when does the club propose to have the funds available |



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| Project documentation | |
|---|--|
| <p>If available please attach the following documentation at the back of the form.</p> <ul style="list-style-type: none">• Development Approval Evidence that development consent has been approved, is currently being considered by council or is not required for this project.• Quotations Three independent detailed quotations for the works including the providers ABN and contact details• Documentation Project plans if available or a written outline of works• Photos Photos should be supplied of the area in which the improvement will take place if approved (we will request photos during and after the development if approved)• Bank Statement Evidence that the application is supported by the financial capacity to proceed with the project if approved | |
| Declaration by applicant | |
| <p>This application must be authorised by two members of the executive/committee as deemed under the Articles of Association for organisations.</p> <p>I certify that this application is truthful and agree that Motorcycling NSW Limited may disclose information contained in this application to other government agencies, local government authorities and staff assisting with the administration or promotion of the grant scheme.</p> <p>Should the application be successful, Motorcycling NSW Limited may provide certain information to the media and Members of Parliament for promotional purposes. This information will include project name and description, town and amount of grant. Details of this grant may also be used in Motorcycling NSW publications and releases.</p> | |
| 1st Member of Committee or Executive | |
| Print name | |
| Position | |
| Signature | |
| Date | |
| 2nd Member of Committee or Executive | |
| Print name | |
| Position at club | |
| Signature | |
| Date | |