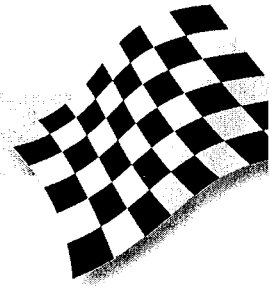




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MEMORANDUM

TO: ALL CLUBS/ PROMOTERS
FROM: ANGELA ELLSMORE
DATE: 8 JULY 2011
SUBJECT: 2012 STATE CHAMPIONSHIP SUBMISSIONS

We take this opportunity to invite all clubs and private promoters who are interested in hosting a State Championship round in 2012 to enter a submission (SPEEDWAY EXCLUDED).

For those clubs/and promoters, a submission as per Section 18 of the Policies & Procedures Manual needs to be forwarded to the MNSW office to be collated and distributed to the correct committee, and the MNSW Board of Directors for consideration.

We request that all submissions are forwarded to the Motorcycling NSW office no later than 26th August 2011. Any submissions received after this time will not be accepted unless no other club or promoter has forwarded a submission to hold the same event.

We look forward to your early replies, and please do not hesitate to contact me if you have any queries regarding the above.

Clubs intending to apply for either the entire series or a round of the NSW MX Championships should be aware that fulfilling the criteria developed by the MX committee (attached to this memo) is a pre-requisite for hosting the event. Only clubs that can comply with the entire criteria will be considered.

We understand for some disciplines such as Road Racing, that this request is unachievable for several reasons, however for the remaining disciplines, we are hoping that this will start to enable clubs to forward plan.

As always, please do not hesitate to contact me for further information, should the need arise.

Angela Ellsmore
Motorcycling NSW Ltd

CLUB Selection Criteria 2012.

The MX Sports Committee is calling for expressions of interest from clubs and Private Promoters wishing to submit an application to host a single round or all rounds of the 2012 NSW MX Championships. The dates for the events will be Rd 1 – 7th to the 9th April. Rd 2 – 9th to the 11th June and Rd 3 – 6th to the 8th July 2012. Senior and Junior Championships are to be conducted at each round. By submitting an application, the applicant accepts that they have or will have the ability to fulfil the criteria listed below:

- A NSW MX committee Sub committee & Co-ordinator will be formed to assist in the organisation of the event (Titles committee).
- Hosts will be eligible to apply for an individual round or all three rounds (i.e. Private Promoters) if they choose. If three separate venues/hosts are selected and meet the criteria, allocation of each individual round host will be determined by MNSW MX Committee and a recommendation made to the MNSW Board of Directors to be ratified.
- A team of officials will be selected by the Titles committee to officiate at the entire series, working with the officials of the selected hosts in organising the event. A series co-ordinator will be appointed. The Series Race Secretary will be working with each individual hosts race Secretary to co-ordinate entries and alike. In the event one host for all three rounds are selected, series officials will be discussed and must be approved by the Titles committee and MNSW .
- In the case of a Private Promoter being successful, the Criteria for the Track standards become the responsibility of that Promoter, however venues must be approved by the MX Sports Committee and MNSW.
- Supplementary regulations will be drafted and submitted by the series Race Secretary.
- Entry fees will be determined by the Titles committee in consultation with the hosts.
- The selection of hosts will be determined by the MX committee and ratified by MNSW Board of Directors.
- Allow a selected track maintenance person to work with the club to provide expertise and assistance with track preparation.
- All common income from each round will be collected by MNSW and collated, common expenses to the series will be deducted and the remainder split evenly amongst hosting clubs. Income which is not common such as canteen takings will not be collected by MNSW as with expenses that are not common – such as individual track preparation expenses.
- As a minimum, each venue will be required to have:
 - a minimum of 30 start gates,
 - Clean functional amenities, canteen, toilets & showers
 - Camping facilities, ample room for 100 campers approx
 - Full Canteen facilities,
 - Suitable medical facilities.
 - Sufficient track watering equipment. Operating Wash Bay area.
 - Operating PA system. Facilities for Announcer. Safe dry working space with clear view of the track
 - Toilet Facilities supplied for Lap scorers and Officials. (2)
 - Toilet Facilities near Start Gate area for Riders & Mechanics.(WITH IN 50M)
 - Camping Shower facilities. For 100 people approx
 - Power to Lap Score area.
 - Ability to fit Transponder LOOP across track.
 - Full facilities to operate a meeting, including Flags & UHF Radios with headsets (radios available from MNSW).
 - Track licence to cater for Div. 2. 50cc class.
 - Garbage disposal area.
 - Waste oil Facility.
 - Available machinery for track grooming each day after racing.
 - Wet weather Plan. Eg. Entrant Parking. All weather access.
 - Covered sign-on. All weather shelter.
 - Sufficient spectator parking.
 - Provide marshals for entire weekend. Including 5 extra helpers
 - Liaison officer with good knowledge of the track to work with Clerk of Course.
 - Being capable of adhering to the dates specified.



**MOTORCYCLING NSW LIMITED
POLICY AND PROCEDURES MANUAL**

~ SECTION 18 ~

CHAMPIONSHIP SUBMISSION

CHAMPIONSHIP POLICY

1. A Club or Private Promoter (herein referred to as “Promoter”) may apply to MNSW for the allocation to promote a New South Wales Championship event.
2. MNSW will determine the Promoter after consideration of:
 - The level of media exposure and public support for the event
 - The regularity and frequency of meetings conducted in this discipline by the Promoter
 - The financial resources of the Promoter and any proposed sponsorship
 - The quality of the proposed venue
 - The access to the proposed venue and surrounding accommodation
 - Previous history of financial trading between the Promoter and MNSW
 - Such other considerations as MNSW regard as relevant
3. MNSW may refuse the application or may grant the promoting aspect of the meeting and may impose such conditions as it considers are necessary and reasonable after considering the above points.
4. MNSW shall consult with the Promoter in regard to the wording of the Supplementary Regulations but retains total jurisdiction with regard to the contents of the Regulations.
5. MNSW has total jurisdiction over the appointment of all Primary and Subordinate Officials.
6. MNSW will determine the classes to be conducted at Championship Meetings. The Championship Classes shall be as per Australian Championship Classes as printed in the GCR’s from time to time. Support classes will be permitted but restricted in number. Championship Classes must be given priority and be promoted as the main event/s.
7. Fees to conduct NSW Championship Meetings will be as printed in the Fee Schedule of the MNSW Policy and Procedure Manual.
8. After the promotion of the Championship has been granted to the successful Promoter, MNSW will provide the Promoter with a pro-forma set of Supplementary Regulations which the Promoter will copy and distribute to prospective competitors.
9. Applications for the Permit, together with payment must be submitted 12 weeks prior to distribution of the Supplementary Regulations.
10. Prize money bond and any other bonds required or imposed must be paid to MNSW one (1) month prior to the meeting date.
11. Within seven (7) days of the completion of the Championship Meeting all remaining fees and charges must be paid to MNSW.

A PROPOSAL FROM

(INSERT CLUB NAME)

TO HOST

(INSERT NAME OF EVENT ie: STATE OR NATIONAL CHAMPIONSHIP)

INCLUDE A PHOTO



**MAYBE
CLUB SITE OR
STARTING GATES**

TABLE OF CONTENTS

1. Introduction
2. Track Description & Plan
3. Supplementary Regulations
4. Awards
5. Advertising
6. Budget
7. Location map
8. Accommodation
9. Restaurants
10. Sightseeing Attractions
11. Surrounding Towns
(Alternative Accommodation)

1 INTRODUCTION

Give a background/ history account of the club.

Mention should be made of:

- Reasons why your club should be allocated championship events
- How the town would benefit from the event.
- How much competitors and spectators would love to come into your region.
- Some of the meetings the club has hosted in the past eg: Junior State Titles.
- Disciplines run by the club.
- Officials accredited to correct level.
- Membership – how many members are in the club, the ages ranging from - to?
- Any annual events which are held in the town/suburb

2 TRACK DESCRIPTION AND PLAN

- Give details of track construction etc.
- Supply photos wherever possible.
- Supply a detailed map of circuit.

3 SUPPLEMENTARY REGULATIONS

- Include sample of the Supplementary Regulations.
- List the classes, support classes and the race format eg Heats/ Finals/ Laps.

4 AWARDS

- List the prize money and trophies or merchandise which will be awarded.
- State and National Championship meeting medallions are supplied by the State Controlling Body (SCB) in addition to any money presented by the Promoter.

5 ADVERTISING

- Advise how the meeting will be advertised, how often and what budget has been set for advertising.

6 BUDGET

- Running a State or Australian Championship meeting is an expensive activity.
- There are start up costs such as permit fees, printing of Supplementary Regulations, mailing, prize money bond, trophies etc.
- The Promoter needs the finances to pay for these expenses prior to entries being received.
- Include here a budget with cash flow, showing the clubs financial reserves which will be used to cover the costs before the entry fees and gate admission fees are received.

7 LOCATION MAP

Print a map of the area where the track area is located.

It should include:

- Surrounding suburbs or townships.
- How many hours drive from Sydney, Melbourne, Brisbane, or a major country town etc.

8 ACCOMMODATION

- Supply a list of motels, hotels and caravan parks with their addresses and contact phone numbers.

9 RESTAURANTS

- List a number of eating houses with their addresses and contact phone numbers.
- Include a list of some of the fast food outlets in the surrounding area eg KFC, McDonalds, Pizza Hut.

10 SIGHTSEEING / ATTRACTIONS

- Include details of activities in the area during the time of the event.
- Pictures from tourist guide brochures can be used here.

11 SURROUNDING TOWNS

- List closest towns with additional / alternative accommodation.
- Indicate what type of accommodation can be found.
- Supply addresses and contact details.