



**MOTORCYCLING NSW LIMITED
MINUTES OF THE BOARD of DIRECTORS MEETING
HELD AT THE OFFICE OF MOTORCYCLING NSW
9 PARKES STREET, HARRIS PARK
ON THURSDAY 18th FEBRUARY 2016.**

PRESENT
Christine TICKNER Chairperson
Ron KIVOVITCH
David MORGAN
Leon SAYERS
Tim SANFORD

APOLOGIES

IN ATTENDANCE Daniel GATT General Manager

MEETING OPENED 10.50am

The Chairperson opened the meeting and welcomed all to the meeting.

B2.1- Minutes of the Directors Meeting held 11th December 2015

MOTION #1- That the minutes of the Directors meeting held on the 11th December 2015 are received.

Carried

There were no corrections noted

MOTION #2- That the minutes of the Directors meeting held on the 11th December 2015 are confirmed.

Carried

a. Business Arising

B12.3.8 – The Directors asked if there were any further advancements with the queried works program for Nepean Motorsports Club. The GM confirmed that the club had been contacted and informed that the issued works program will remain unchanged, however Motorcycling NSW would be available to discuss the matter with the club to determine the available methods to resolve the requirements. He continued by informing the Directors that he had not had further correspondence with the club.

B12.3.9 – Director Dave Morgan asked if a response had been received from MA regarding sound testing. The GM confirmed that no further correspondence had been received and that he would contact MA and chase a resolution.

There was no further business arising

B2.2- Financial Reports

MOTION #3- That the MNSW Limited financial report for December 2015 be received.

Carried

The GM provided responses to queries raised at the last Directors meeting. The Directors were satisfied with the responses.

MOTION #4- That the MNSW Limited financial report for December 2015 be approved.

Carried

The Directors queried three entries on the December P&L. The GM advised that he would provide responses at the following meeting. The entries were (\$1254.00) in the Horsley Park Levy income column, (\$3340.91) in the other income column and a \$7.00 entry in the Historic Road Race expenses.

The GM also informed the Directors that the financial report for January would not be presented owing to updates currently being considered to the reporting process. The GM informed the Directors that the process would continue by seeking feedback from the auditor.

B2.2.1 - Accounts Reconciliation

The Chairperson inspected the Cheque Register for January 2015 and advised the report was satisfactory in her opinion.

MOTION #5- That the Cheque Register for January 2016 of \$70467.94 be approved.

Carried

B2.3 General Business

B2.3.1 – Presidents report – The President provided a report from the recent happenings at Motorcycling Australia. The Directors agreed with the President that the lack of meeting minutes or notes from the MA Board was unacceptable and should be raised, the President assured the Directors that she would raise the issue with MA. Further discussion ensued including the frustration of some Directors that MA are not complying with their own processes regarding rule changes and procedures. The Directors considered it may be worthwhile to invite both the MA CEO and President to a meeting with the Directors.

B2.3.2 – Enduro Club days – The Enduro Committee sought approval from the Directors to conduct a club day at the same venue, on the same weekend as the State Enduro series to capitalise on the expense of setting up venues for the Championship series. The Directors agreed subject to the listed conditions:

- The club series must not appear upon the sup regs for the state round.
- One set of officials for both events is required however must be accredited to the State Championship level.
- Two permits must be applied for
- Any rider who has participated in the state rounds any time throughout the year cannot participate in the club rounds under any circumstance
- The club rounds must not form a series and must be standalone meetings

B2.3.3 – Ian Packer Junior Training Facility – The GM provided the Directors the updated lease for the Ian Packer Junior Training Facility. The Directors have provided instructions to the GM to sign the lease on behalf of the organisation.

MOTION #6- That the GM is instructed to sign the supplied lease as presented by the Western Sydney Parklands.

Carried

B2.3.4 – Ian Packer Junior Training Facility Rates - The GM sought advice from the Directors regarding the rates being issued by Fairfield Council. He reminded the Directors that the advice received from both the WSPT and Fairfield Council is to not address the matter until advised by either of those organisation, however the amount of rates continues to accrue. The Directors advised the GM to make enquiries with the council over the next few months to determine a way forward.

B2.3.5- Kyle Street Rutherford – The Directors were provided an update on the change to the DA for the acquisition of the property at Kyle Street Rutherford. The Directors were satisfied with the progress and the conceptual design of the venue.

B2.3.6 – Mandatory Riders Briefing at Recreational Events – The GM provided an update on recent discussions surrounding the new rule that requires a mandatory riders briefing at every event including recreational events. It was agreed that this rule would be difficult to implement and that all States agree that this needs to be reviewed.

B2.3.7 – Insurance – The GM provided the questionnaire required to confirm the company's property insurance requirements for 2016 / 2017. The Directors determined that the insurance policy valuations presented by the insurer were satisfactory. The Directors determined that the GM should confirm the insurance needs on that basis.

B2.3.8 – Trials Club of NSW – The Directors were informed of discussions had by the Trials committee regarding the formation of the Trials Club of NSW. The Directors agreed with the concept in principal.

B2.3.9 – Coonabarabran rental agreement– The GM provided an update on the contra proposal for rental on the Coonabarabran property. The Directors agreed on the way forward and instructed the GM to relay the proposal back to the proprietors of the business for their approval.

B2.3.10 – Correspondence Canobolas MCC – Canobolas MCC forwarded correspondence to the Directors regarding an outstanding payment due to the organisation. The Directors discussed the correspondence and determined that the debt was still payable. The GM is instructed to initially confirm the outstanding amount and to determine a suitable payment schedule with the club.

B2.3.11 – Fundraisers – Further to the fundraising / donation policy adopted by the company, The Directors agree to contribute \$500.00 each to both Fraser High and Dan McCoy to assist in their recovery from injuries sustained.

B2.3.12 – Ian Packer Junior Training Complex residence – The GM informed the Directors that the tenant who resided at the Ian Packer Junior Training Complex residence has vacated the property. The GM is instructed to engage a real estate agent to find a new tenant.

B2.3.13 – Governance Policy – Director Dave Morgan sought discussion regarding the companies' governance policy. A debate continued between what the policy allowed and what it did not. It was agreed by the Directors that the most suitable time to discuss this matter was at a proposed governance meeting of the Directors that is currently being arranged. The matter was held over until that meeting. A date for this meeting has yet to be confirmed.

B2.3.14 – Proposed accounts register – The Directors have previously requested that the accounts register be simplified but provide a clearer understanding of the position of the individual divisions of the company. The GM presented a proposed accounts register that the Directors approved. The GM will now seek comment from the company auditor.

B2.3.15 – Proposed Guidelines for track days – Director Tim Sanford provided draft guidelines for the conduct of track days. The Directors discussed the proposed draft document and agreed that a number of changes will be required. The Director agreed to revise the document and re-present it when it is finalised.

B2.3.16 – Constitution feedback – Baulkham Hills JMTC provided feedback to the proposed constitution changes. The Directors noted that the constitution changes would be individually documented and this correspondence would be considered at the time. The GM confirmed that this process would not be done in the immediate future owing to other obligations which will take priority.

B2.3.17 – Shoalhaven Motorsport Complex – The GM provided an update on the Shoalhaven Motorsport Complex.

B2.3.18 – NSW Trials Championships – The NSW Trials Committee provided a recommendation regarding the hosts of the 2016 NSW Trials Championships. The Directors endorsed the committee's recommendation.

MOTION #7- That Lower Mountains MCC (1st May 2016) and Pacific Park MCC (27th and 28th August) will be the hosts of the 2016 NSW Trials Championships. Denman MCC will host the Classic and Post Classic Trials Championship on the 1st and 2nd October 2016.

Carried

B2.3.19 – Debrief of committee’s forum – The Directors debriefed regarding the recently conducted committees forum. All thought it was very worthwhile and should continue. The GM has been instructed to consider the outcomes and make proposals regarding reinvigorating the committee’s structure.

B2.3.20 – Carnet – A request from Mr Mick Alton was submitted seeking Motorcycling NSW to provide a bank guarantee on his behalf for his trip overseas to compete. The Directors agreed that they would, subject to Mr Alton being responsible for all costs.

MOTION #8- That the company will provide a \$10,000.00 bank guarantee for Mr Mick Alton to compete overseas subject to Mr Alton being responsible for all costs involved in issuing the guarantee.

Carried

B2.3.21 – AORC – MA has put together a proposal for the AORC to be run in conjunction with selected State Rounds of the Enduro series. MA have outlined their expectations for the series. The Director have sought feedback from the committee before committing NSW to the series.

B2.3.22 – MX Sports Committee minutes – The minutes of the December 2015 MX sports committee were presented to the Directors. With no action required by the Directors, the contents of the minutes were noted.

B2.3.23 – Correspondence Steve James – Correspondence was received from MA Director Steve James in regards to the exclusive introduction of standard machines for use by juniors in all disciplines. The Directors discussed the correspondence at length and agreed that the proposal has merit and requires consideration. Motorcycling NSW endorses the proposal in principal. The GM is instructed to draft a reply.

B2.3.24 – NSW Road Race Championships – The Directors confirmed that the company would hold two separate Road Race Championships in 2016, one for historic machines on the 22-24th July 2016 and for moderns on the 2nd – 4th September 2016.

B2.3.25 – Affiliation – The Directors received an application to affiliate the Australasian Superbike Company. The Directors agreed to recommend the affiliation to the membership at the next delegates meeting.

MOTION #9- That the Australasian Superbike Company should be recommended to the members for affiliation

Carried

B2.3.26 – Affiliation – The Directors received an application to affiliate the WPM (Wakefield Park). The Directors agreed to recommend the affiliation to the membership at the next delegates meeting.

MOTION #10- That WPM should be recommended to the members for affiliation

Carried

B2.3.27 – Junior Road Racing – The Directors were asked to provide comment on a request from MA regarding Junior Road Racing at ASBK. The Directors maintain their objection to 13 year olds being permitted to compete with seniors in several classes. The Directors agreed to endorse the request conditional on the age group being lifted permanently from 2017 to 14 and not be reduced thereafter. Conditional on the age increase in 2017, Motorcycling NSW will accept and recommend to Sport and Recreation to accept the junior road racing rules (from 9 and above) as noted in the Manual of Motorcycle Sport.

B2.3.28 – Correspondence – Mr Joseph Mifsud – Correspondence was presented to the Directors from Mr Joseph Mifsud noting his displeasure with the actions of the GM. The Directors noted the correspondence and received feedback from the Arbitration and Disciplinary Tribunal regarding the same matter. Based on the information received from the A&D Tribunal, Mr Mifsud's correspondence was disregarded.

B2.3.29 – Affiliation fees 2016 – After numerous unsuccessful attempts by Motorcycling NSW to confirm the premium for Directors and Officers insurance for 2016, the Directors determined to increase the Directors and Officers insurance premium expense to all clubs and coaches by 10% from the 2015 rate anticipating an increase in insurance costs. The Directors acknowledge that should the increase be greater than 10%, the company would absorb the difference.

B2.3.30 – Staff structure – The President raised with the Directors the staffing structure of the organisation. Several suggestions were made to how the staff should be restructured to accommodate several staff members who are about to leave on maternity leave and to improve the service levels of the office. The GM noted that he had commenced forward planning for staffing prior to this discussion and outlined his plan to the Board. The Directors were satisfied with his consideration.

B2.4 Strategic Plan

B2.4.1 – Review one – The Directors reviewed the Strategic Plan and reviewed what progress has been made upon the immediate change list. The Directors were comfortable with the progress being made in that area.

It was resolved that the Directors would select a number of key responsibilities from the remainder of the document that is important to each that they will take the lead upon and report back to the board meeting for discussion and ratification.

Director Ron Kivovitch offered his apologies for the next meeting noting he will be unavailable owing to an overseas trip. The date also coincides with the Barry Sheene Festival of Speed in which a number of Directors are officiating. With that in mind the Directors determined the next meeting would be rescheduled to Monday the 21st March 2016 commencing at 5.30pm.

With no further business the meeting was closed at 6.40pm
